



TERMS OF REFERENCE FOR EV4GH GOVERNANCE BOARD

The Terms of Reference (ToR) for the governance board are:

1. EV governance team members will choose, within themselves, a chair, and two co-chairs.
2. The EV governance board is a democratic body, but the final decision in case of lack of consensus will be taken by the chair.
3. The EV governance board will issue periodical reports and set up consultations to the EV network through the (six-monthly) EV newsletter.
4. There will be a maximum of two terms for all governance members with each term consisting of two years.
5. At least one-third of the governance members will step down every two years to ensure a good mix of new and more experienced governance members.
6. EV Elections will take place once every two years between two Health Systems Research (HSR) Symposia and the board will determine the seats that are up for elections.

Role of the EV board:

1. Oversee the activities of the EV4GH network.
2. Determine the long-term mission, vision and strategies for EV4GH together with EV Alumni
3. Revise and approve the EV4GH operational budget, in coordination with the EV secretariat.
4. Engage in fundraising for EV4GH, in coordination with the secretariat and HSG.
5. Engage with partner institutes and other stakeholders
6. Coordinate with Health Systems Global (HSG) for smooth conduct and alignment between the HSR symposium and EV4GH training program
7. Plan and set up task forces for the EV4GH training program
8. Promote and disseminate the EV call in the different regions of the world
9. Participate in the review process and selection of a new cohort of Emerging Voices
10. Participate in the design and implementation of the EV4GH training program including the preconference
11. Oversee the process of new board member elections and orientation.



The EV board member is expected to:

1. Ensure time availability to commit to the Board undertakings: at least 2-4 hours per week during a non-venture year, and double (4-8 hours weekly) in an EV venture year (certainly in the last six months before the F2F program, and if you're chair or co-chair).
2. One of the co-chairs will act as "treasurer" of EV, in coordination with the secretariat. The other co-chair will act as liaison with HSG.
3. Attend monthly governance meetings
4. Attend the annual governance meeting (virtual or face-to-face). The meeting usually takes 2-3 full days.
5. Lead or co-lead at least one task force related to EV4GH activities.
if a governance member feels that he/she cannot commit for certain reasons, for an extensive period of time (more than 3 months), it is expected that he/she'll resign.
6. In case of resignation prior to the committed period, or in case of a change of seat, the EV governance board will replace the seat with the candidate from the same region or category with the (next) most votes. In case of being the only candidate from that region, the seat will be covered by another candidate from another region. This decision will be taken by the governance board.
7. The governance board also has the mandate to ask a board member who is not fulfilling his/her commitments, to resign. Reasons are: (a). Absence of more than 4 governance meetings per year (b). Disengagement from the governance board activities. Before taking such a decision, the chair or co-chairs will talk with the involved governance board member to understand the rationale for not fulfilling expected commitments.

The EV board members' voluntary work will have the following recognition:

1. Advertisement as TWG leader at the HSG webpage.
2. Advertisement as EV governance board member on the EV webpage.
3. Certificate as EV governance board member.
4. Membership of HSG for the period of service to the governance board (for elected members and local coordinator for the next venture).
5. Prioritization as facilitators for the next EV-F2F event, considering funding constraints and carbon footprint.